

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, November 18, 2013

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)		X

In attendance: District Administrators, FPEA members, members of the general public.

E.SUPERINTENDENT'S REPORT

- Mr. Rubano stated that the current enrollment for the 2013/2014 school year is 1,012.
- Mr. Rubano reported that there were sixteen (16) incidents reported since the last meeting. All incidents were reviewed and dismissed as not HIB. There have been no HIB incidents to date.
- Mr. Rubano reported that all district student transportation vehicles passed inspection by the NMVC on 10/28/13. Mrs. Guerin, the drivers and Mr. Bluett at the HPRHS are to be congratulated.
- Mr. Rubano stated that RMS has been selected to participate in a second round of PARCC testing assessment. One 6th grade math class and one 7th grade EKA class will take part.
- Mr. Rubano, in compliance with HIB Legislation and guidelines reviewed the results of an independently administered School Climate and Culture Survey conducted by YEA/CSE for RMS. The staff and students indicate overwhelmingly that RMS is a positive learning and working environment. The administration and the staff are to be commended.
- Mr. Rubano stated that parent/teacher conferences were conducted to discuss student progress on 11/11 – 11/13/2013.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Members of the FPEA (Mrs. Williver, Mrs. Stein, Mrs. Pompei and Mr. Gruenwald) spoke asking support for their collective position on negotiations and for the board to settle on a contract. Various members of the public (Mrs. Cave, Mrs. DeTitta, Mrs. Zotti, Mrs. Takla, Mr. Cicarelli, Mrs. Heinold, Mrs. Rauchenberger and Mr. Mendel) spoke to support the position of the FPEA and a quick settlement. There were no further comments from the general public in attendance.

G.COMMITTEE REPORTS

Policy- Mrs. Tobias stated the committee met to discuss revision to Policy#6172 “Alternative Education Programs” and the QSAC.

Curriculum- Mrs. Tobias stated that the committee met to discuss district goals and objectives as well as the Long Range Curriculum matrix.

Personnel- Mrs. Tobias stated that the committee discussed various job descriptions that were modified and recommended for archival, a revised organizational chart and district goals and objectives.

Finance/Facility- Mr. Gaffney stated the committee met this evening to discuss the 2014/15 budget process and proposed calendar. The calendar was issued to all board members to take note. The committee discussed the various district facility projects. BWD exterior doors are complete, BLK exterior doors are complete, the keyless entry system is in operation and will be implemented in January 2014. RMS Gutters and RMS Exterior Doors and Windows projects are awaiting approval from the State of NJ for grant financing. The Brooklake climate control issue was researched extensively by Mr. Csatos and Mr. Infantolino since the last board meeting. The committee is recommending investigating the practicality of window screens at BLK and RMS. Mrs. Crimi acknowledged the board with “thank you”.

Transportation - Mrs. Haynes reported that the committee met this evening to discuss the results of the recent NJMVC inspection which was a success. The district will “retire” and sell three vehicles as stated on tonight’s agenda. The misconduct and complaint logs were reviewed. The administrators are doing a fine job.

H.P.R.H.S Articulation- Mrs. Tobias reported that HPRHS received the following awards; State Award for Pupil Transportation, State Award for District of Character, National Award for District of Character, National award for the “Change for Change” Program. HPRHS Advanced Proficiency percentages have risen significantly from 2010 to 2013. HPRHS has placed on the National Honor Roll of AP Test Scores in 2012 and 2013. In 2013, 735 AP tests were administered and 76% scored above 3. The annual CAFR was reviewed and accepted. A presentation was made on SGO/AchieveNJ/PARCC/Danielson Method. the district met recently and many awards were achieved and participants recognized.

H.RESOLUTION:

POLICY

1. Approve the minutes of the October 21, 2013 Regular Board Meeting.

(Doc. PL1)

Motion; JT Second; JG

4 yes, 0 no

2. Approve the minutes of the October 21, 2013 Regular Executive Session.

(Doc. PL2)

Motion; JT Second; JG

4 yes, 0 no

3. Approve the first reading of the following policies:

(Doc. PL3)

1672 Alternative Educational Programs

Motion; JT Second; JG

4 yes, 0 no

4. Approve the Florham Park Public School District Organization Chart.

(Doc. PL4)

Motion; JT Second; JG

4 yes, 0 no

5. Approve the submission of the QSAC “Statement of Assurance” and “District Performance Review” for the 2013-2014 school year.

Motion; JT Second; JG

4 yes, 0 no

6. Approve the various Job Titles and their Descriptions for “adoption” and “inactive/archive” status as follows list:

(Doc.PL5)

Motion; JT Second; JG

4 yes, 0 no

PERSONNEL

1. Approve the following Personnel Items:

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
11/18/13	D	Preblich, Patricia	Add to 13/14 sub list	DIST	per diem sub					11/19/13	6/30/14
11/18/13	D	Sayers, Jaclyn	Add to 13/14 sub list	DIST	per diem sub					11/19/13	6/30/14
11/18/13	E	Harris, Michaela	Additional compensation	RMS	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Immerso, Jennifer	Additional compensation	BK	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Karl, Beth	Additional compensation	BK	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Keenan, Kathleen	Additional compensation	BWD	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Silkensen, Brian	Additional compensation	RMS	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Stricchiola, Michelle	Additional compensation	BWD	Curriculum Council			\$4,000.00	11-000-221-110	9/1/13	6/30/14
11/18/13	E	Abdy, Camille	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Canales, Lauren	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Couto, Sonia	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Esposito, Nicholas	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Francis, Jayme	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Gruenwald, Jeff	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Kentner, Marian	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Majeski, Mark	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Marchese, Vincent	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	McParland, Brian	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	E	Schur, Danielle	Additional compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	10/18/13	
11/18/13	B	Mencia, Crystal	Appoint	RMS	Spec Ed / SED.001.RRM.17	0.7	MA / 3	\$38,073.00	11-213-100-101	11/25/13	6/30/14
11/18/13	C	Valvano, Laura	Appoint	RMS	Aide, SED.999.CLA.05	0.75	1	\$12,325.36	11-213-100-106	11/19/13	6/30/14
11/18/13	F	Pizzi, Elizabeth	Field experience	BK	HP: Gr 3 (Marcheterre & Cooley)		N/A	N/A		3/10/14	4/10/14
11/18/13	F	Wentz, Meredith	Field experience	BK	HP: Gr 3 (Rella)		N/A	N/A		3/10/14	4/10/14
11/18/13	B	Chonowski, Jane	Longevity - 15 years	BWD	Spec Ed / SED.001.RRM.07	1		\$650.00	11-213-100-101	9/1/13	
11/18/13	B	Kentner, Marian	Longevity - 15 years	RMS	Nurse / SSP.001.NRS.01	1		\$650.00	11-000-213-100	9/1/13	
11/18/13	B	Stroh, Jessica	Maternity Leave	RMS	ELA / REG.001.TLA.06	1	MA / 3	\$54,390.00	11-130-100-101	3/14/14	1/4/15
11/18/13	C	Honickel, Ron	Medical Leave	RMS	Custodian / OMP.999.CUS.03	1	12	\$58,985.00	11-000-262-100	12/20/13	2/5/14
11/18/13	C	Bassolino, Donna	Resignation	RMS	Aide, SED.999.CLA.05	0.75	1	\$12,325.36	11-213-100-106	11/8/13	
11/18/13	B	Rosamilia, Maria	Resignation	RMS	Spec Ed / SED.001.RRM.17	0.7	MA / 2	\$37,366.70	11-213-100-101	11/22/13	
11/18/13	F	Cowan, Alyssa	Practicum	BK	NJ City Univ: LDT-C (Dolan)		N/A	N/A		9/1/13	6/30/14
11/18/13	F	Tauriello, Joseph	Student Teaching Placement	BK	FDU: Gr 4 (Brunello)		N/A	N/A		1/27/14	5/9/14
11/18/13	F	Verrusio, Jennifer	Student Teaching Placement	BWD	St Eliz: Gr 2 / Spec Ed (Hausman)		N/A	N/A		1/21/14	5/2/14

Motion; JT Second; JG

4 yes, 0 no

CURRICULUM

1. BE IT RESOLVED, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; MH Second; JG

4 yes, 0 no

2. Approve the acceptance of student C.X. into the Ridgedale Middle School, Grades 6-8 program for the 2013-2014 School Year at a tuition cost of \$14,420.00.

Motion; MH Second; JG

4 yes, 0 no

FINANCE

1. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through October 31, 2013 in the amount of \$1,938,383.21.

(Doc. F1)

Motion; JT Second; JG

4 yes, 0 no

2. Approve the following District financial reports:

Board Secretary's (A148) Report for the Month(s) of
October 2013.

Business Administrator/
Board Secretary

(Doc. F2)

Treasurer's (A149) Report for the Month(s) of
October 2013.

Business Administrator /
Board Secretary

(Doc. F3)

Motion; JT Second; JG

4 yes, 0 no

3. Approve the report transfers submitted by the Business Administrator/Board Secretary for October 31, 2013 in the amount \$23,259.57.

(Doc. F4)

Motion; JT Second; JG

4 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

(Doc.F5)

Motion; JT Second; JG

4 yes, 0 no

- 5. BE IT RESOLVED**, that the Florham Park Board of Education approve, that as of October 31, 2013 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JT Second; JG

4 yes, 0 no

- 6. BE IT RESOLVED**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of October 31, 2013 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JT Second; JG

4 yes, 0 no

FACILITIES

- 1. Approve the following facility requests for the 2013-2014 School Year:**

2013-2014 Facility Use-November Agenda			
50	Florham Park Soccer Association	RMS Gym	Feb-March 2014
51	Florham Park Soccer Association	BKL Gym	Feb-March 2014
52	Enrichment Program-Winter	BWD (various rooms)	Jan-March 2014

53	Enrichment Program-Winter	BKL (various rooms)	Jan-March 2014
54	Morris Magic Basketball	RMS Gym	Dec-March 2014

Motion; JG Second; JT

4 yes, 0 no

TRANSPORTATION

1. WHEREAS, the district has determined that three (3) student transportation vehicles have become decommissioned in compliance with NJMVC code for expired “years of service”

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to sell the following vehicles by way of public bid;

<u>Vin#</u>	<u>Type</u>	<u>Year</u>	<u>Model</u>
1BAAGCPA5YF092726	B080159	2000	Bluebird TCFE
1BAHBCPH8YF090172	L038937	2000	Bluebird TSFE
1FDJE7M3RHB84490	94-23161	1994	FORD E350

Motion; MH Second; JG

4 yes, 0 no

2. Approve the scheduling of the field trip for Ridgedale Middle School, Grade 8, to the Hanover Park High School, East Hanover, NJ.

Motion; MH Second; JG

4 yes, 0 no

3. Approve the scheduling of the field trip for Brooklake Elementary School, Grade 5, to the Papermill Playhouse, Millburn, NJ.

Motion; MH Second; JG

4 yes, 0 no

4. Approve the scheduling of the field trip for Briarwood Elementary School, Grade 2, to the Mayo Community Theater, Morristown, NJ.

Motion; MH Second; JG

4 yes, 0 no

5. Approve the scheduling of the field trip for Brooklake Elementary School, Grade 4, to the Essex County Environmental Center, Roseland, NJ.

Motion; MH Second; JG

4 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS :

J. CORRESPONDENCE/COMMUNICATIONS: Mr. Gaffney addressed correspondence received from Mrs. Crimi regarding the climate of the Brooklake School. Mr. Gaffney reiterated the course of action taken and that which will be taken to address the issue.

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JG Second; MH 4 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Mrs. Tobias.

Motion; JG Second; JT 4 yes, 0 no

L. ADJOURNMENT

Mrs. Tobias motioned to adjourn the regular public meeting at 8:05p.m. The motion was seconded by Mrs. Haynes.

Motion; JT Second; MH 4 yes, 0 no

Respectfully Submitted

John Csatló
Business Administrator/Board Secretary